



# Fayetteville Art Festival

August 3, 2024

10:00am-2:00pm

Fayetteville Free Library, Fayetteville, NY 13066

## EVENT INFORMATION

The 1st annual Fayetteville Art Festival is a community event, sponsored by the Fayetteville Free Library, allowing local authors and artists to present their work to the public. The festival provides an opportunity to engage with and purchase art and books created by our local authors and artists. It is a time to bring our community together to celebrate the many talents found within it.

## GENERAL INFORMATION

**Date:** Saturday, August 3, 2024

**Time:** 10am-2pm

**Application:**

See final page of this document for a paper application.

[Click here to submit your application online.](#)

**Dates to Remember:**

April 1, 2024	Application Opens
May 15, 2024	Application Deadline
June 13, 2024	Notifications Emailed
August 3, 2024	Event Date

**Location:**

The festival will be held in the parking lot on the west side of the Fayetteville Free Library.

**Eligibility:**

- Items sold must be original and handcrafted or written by the displaying artist. The exhibitor must be the designer and creator of the art. All reproductions must be clearly labeled “reproduction”.
- Authors and artists must live locally, within a 25 mile radius of the Fayetteville Free Library.
- Authors and artists must be 18 years or older.

**Advertising & Promotion:**

Advertising of the event will include broadcast, signs/posters, library newsletter, and social media.

**NYS Sales Tax:**

Artists are responsible for collecting, reporting, and submitting New York State sales tax. For information and to register, contact NYS Department of Tax and Finance, at (518)485-2889 or online at [www.Tax.NY.GOV/bus/st/register.htm](http://www.Tax.NY.GOV/bus/st/register.htm).

## INFO FOR APPLYING

**Application Process:**

Applications must be submitted by May 15, 2024, to be considered. Four (4) digital images of items must be included in order for an application to be considered.

**Categories:**

Items to show and/or sell must be in one of the following categories:

- Book
- Clay
- Drawing
- Fiber
- Glass
- Jewelry
- Metal
- Painting
- Photography
- Sculpture
- Wood

**Acceptance Process:**

Authors and artists will be chosen based on their category of work. Applicants will be notified by email of their acceptance into the festival.

## DAY OF THE FESTIVAL

Artists must register prior to setting up their booth. Registration will begin at 8am. All artists' vehicles must be removed by 9:30am. All booths must be set up and ready for viewing by 9:45am. Parking will be available on the street behind the library.

## RULES/REGULATIONS

- All artwork and books must be the original work of the displaying artist.
- The displaying artist must be present for the entire festival. Artists must provide their own back-up if short breaks are needed. No agents, dealers, or representatives may attend in place of the artist.
- Booths areas are to look professional at all times.
- Artists must comply with all safety requirements, including weighted tents, fire lane provisions, and vehicles must be parked in designated areas.
- Artists must be 18 years or older.

## BOOTH INFORMATION

Booth spaces are approximately 12' wide by 12' deep on pavement in the west parking lot of the library. Booths are set up in straight lines along each side of the parking lot, facing the center of the lot. A map showing the numbered booths will be provided prior to the festival.

Artists are to provide their own **white** tent for set up, as well as all necessary racks, tables, chairs, and fixtures for their display. Tents must be properly weighted on all corners. Weights will not be provided by the festival. Stakes are not allowed. Any property damage caused by the artist's actions, display, tent, or vehicle will be the sole financial responsibility of the artist.

All trash must be removed by the artist at the end of the festival. Containers will be made available. Artists will be responsible for leaving their area clean.

Electricity will not be provided.



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**Application, including four (4) digital images, is due by midnight on May 15, 2024.**

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Website: \_\_\_\_\_

Artwork Medium(s): \_\_\_\_\_

Artwork Description (title, if book): \_\_\_\_\_

\_\_\_\_\_

Artwork Size: \_\_\_\_\_

Business Name, if applicable: \_\_\_\_\_

Are accommodations required? If yes, please describe. \_\_\_\_\_

\_\_\_\_\_

In what public art opportunities have you participated? \_\_\_\_\_

\_\_\_\_\_

\*\*Applications must also include four (4) digital images of your work. Email the application and images to [lheyboer@fflib.org](mailto:lheyboer@fflib.org).