



## **Fayetteville Free Library Donation Policy**

### **Overview**

The Fayetteville Free Library (FFL) gratefully accepts donations that are in line with its mission and purpose.

The FFL reserves the right to accept or decline any donations.

### **Guidelines**

All donations will be considered; any donation may be declined. All donations become the sole property of the FFL.

Gifts of library materials are accepted by the FFL with the explicit understanding that they may or may not be added to the collection, they become the absolute and unconditional property of the FFL, and that they cannot be returned to the donor for any reason. This applies to gifts previously given, and any future gifts.

All prospective donors are encouraged to consult with their legal, tax and/or financial advisers before making a gift to the FFL. The FFL is not in a position to advise potential donors with respect to their donation.

The FFL reserves the right to decide the conditions of display, housing, and access to any donated material or item.

The FFL will not automatically replace worn out, damaged, or lost gift items. The FFL is not obligated to keep donated items for any length of time.

The FFL will be in charge of selecting, designing, and installing any memorial gift plaques, labels, or bookplates. The wording will be composed in consultation with the donor.

Gifts of cash and other financial instruments are gratefully received and encouraged. At the discretion of the Executive Director, the FFL may occasionally accept some financial gifts with restrictions imposed.

A written acknowledgement of a donation will be provided to the donor when appropriate or requested.