



## **Fayetteville Free Library Patron Code of Conduct**

### **Overview:**

We are committed to creating and maintaining a welcoming and safe environment in which diverse individuals can access library facilities and services to meet their needs. We are committed to providing a harassment-free and inclusive library experience for everyone.

To meet these goals, our Board of Trustees has adopted the following rules and regulations. Rules of conduct apply to patron conduct with other patrons and with library staff.

### **When accessing library services, patrons will:**

- Follow staff instructions and requests.
- Be respectful of library staff, property, and other patrons. This includes using inclusive language and showing consideration for other patron's privacy and personal space.
- Abide by the guidelines established in our Safe Child Policy, Internet and Computer Use policy, Borrowing Policy, Meeting Room Policy, and all other library policies.
  - Parents and caregivers will directly supervise children under the age of 9.
- In the event of a global or local pandemic, patrons must abide by federal, state and local health guidelines when within the library. Staff will post these guidelines at the library entrance.

### **When accessing library services, patrons will not:**

- Engage in any manner of disorderly or illegal conduct, harassment or assault (including excessive noise, sexual misconduct, and the use of abusive, threatening, or obscene language).
- Smoke, drink, use drugs or carry weapons on library property.
- Interfere with the use of the library by other patrons or interfere with staff duties.
- Intentionally damage, destroy or steal library materials, equipment, property or resources.
- Enter the library without shoes and a shirt.
- Bring wheeled transport inside the library, except those necessary for personal mobility.
- Bring in pets or animals inside the library, except those designated as service animals.
- Solicit funds, sell goods, or distribute literature or promotional material, unless given explicit permission by the Executive Director or Assistant Director.

Please be advised that by use of library facilities or attendance at library events, patrons consent to the use of their and their minors likenesses on social media posts, print and electronic publications.



### **Violation of the Code of Conduct**

Patrons not abiding by these or other rules and regulations of the library may be asked to leave the library premises, and/or may be temporarily banned from accessing library services.

Patrons who are banned from library access will receive a written letter indicating the decision and length of time of their banning from the Executive Director.

Patrons who are banned from the library may appeal the decision via a written letter or email to the Library Board of Trustees. If warranted, the Board of Trustees may modify or dismiss the decision. The Board will notify the patron of the resolution of the appeal in writing within 15 days.

Staff may contact the Manlius Police Department if a patron is engaged in illegal activity, or if a patron is asked to leave due to violation of the Code of Conduct and refuses to do so.

Rules governing the Fayetteville Free Library are established by the Board of Trustees under the authority granted by New York State Education Law, Article 5, section 262.