



**Fayetteville Free Library
Board of Trustees Annual Meeting Minutes
December 5, 2023**

DRAFT

Present: R. Ludwig, J. Resig, M. Russell, W. Shepard, A. Stone, W. Sunderlin, M. Whipps, H. Matzel, E. Burnham, L. Flanagan, L. Kraus, D. Gorman

Excused: K. Blythe, D. Wheeler

Call to Order:

Ludwig called the meeting to order at 5:15 PM

Approval of Minutes:

Ludwig called for a resolution to approve the November 22, 2022 annual meeting minutes: Russell (M); Stone (S); unanimous approval

Board Action Items:

Ludwig called for a resolution to approve the appointment of the following Board Trustees: Jessica Berg and Patrick Griffin
Resig (M); Whipps (S); unanimous approval

Ludwig asked all Board Trustees to sign and turn in to Flanagan the Whistleblower and Conflict of Interest forms at this meeting. Matzel distributed the 2023 Handbook for Library Trustees of New York State. These books are property of the FFL to be returned at the end of trustee's term.

Ludwig called for a resolution to approve the following slate of officers:

Whitney Shepard, President
Jessica Berg, Vice- President
Melissa Whipps, Secretary
Michael Russell, Treasurer

Stone (M); Russell (S); unanimous approval

Ludwig called for a resolution to approve the following board committees:

Facilities- Sunderlin (chair) and Resig
Governance- Shepard (chair) and Blythe
Finance- Russell (chair) and Griffin

Sunderlin (M); Resig (S); unanimous approval

Matzel thanked Ludwig and Wheeler for their service.

Adjournment:

Ludwig called for a motion to adjourn. 5:26 pm
Shepard (M); Stone (S); unanimous approval

Respectfully submitted: Laurel Flanagan, FFL Operations & Facilities Manager