



**Fayetteville Free Library
Board of Trustees Meeting Minutes
May 28, 2024**

DRAFT

Present:, J. Berg, J. Resig, M. Russell, W. Shepard, A. Stone, W. Sunderlin, M. Whipps, H. Matzel, E. Burnham, L. Flanagan, L. Kraus, D. Gorman

K. Blythe arrived at 5:45 PM and P. Griffin was dismissed at 5:45 PM

Absent:

Excused:

Call to Order:

Shepard called the meeting to order at 5:16 PM

Mission Moment:

Kraus presented information about the FFL's School Visit program. "Our staff conducts school visits for more than 2,000 local students in May and June, to get kids excited about the library." A short board discussion ensued.

Public Comment:

No public comments, no public attendee

Approval of Minutes:

Shepard called for a resolution to approve the March 5, 2024, minutes as submitted. Sunderlin (M); Griffin (S); unanimous approval

Review of Financial Reports:

Russell: presented YTD March and April financials- the library continues to operate with a net positive. The entire FFL team did an excellent job preparing FY24 budget and communicating with patrons and residents to encourage participation in the vote. The Finance Committee met on May 22 to review the March and April financials; the facilities status; discuss the budget vote and plan for FY24; annual financial policy review. The board discussed the accounting process for recognizing the annual Stickley donation of furniture.

Shepard called for a motion to accept the treasurer's reports as presented:

Stone (M); Whipps (S); unanimous approval

Report of the President:

Shepard – Thanked FM Community for their support of the FFL budget at this year's appropriations vote. The Summer Kickoff event is scheduled for June 27th, board member participation is encouraged. Board training will be scheduled for this summer, Shepard is seeking input on content. Tentative meeting dates for 24/25 fiscal year- 9/24; 11/19; 1/28; 3/4; 5/27.

Report of the Executive Director:

Matzel presented a summary of library activities for March and April. Program attendance and circulation numbers continue to trend upward. Items highlighted included the Salt City Jazz Collective Concert; International Women's Day and Autism Acceptance Month displays; the St. Patrick's Celebration; the F-M Student Art Reception; the Taylor Swift Dance & Karaoke Party; Spring Break Minecraft Scavenger Hunt, National Library week staff dress up; Galaxy Slime program; DIY robotic hand program; PGR sewing project; Birdhouse program, Learn to Build Butterfly House program; the Eclipse program; and the Fish stock outreach at Green Lakes State Park.

Board Committee Reports:

Governance- Shepard reported that the committee met May 16 -review and discussion of Borrowing Policy. Discussion of strategic plan goal for FFL staff and board members to become better acquainted. Next meeting focus will be review of policy calendar and Strategic Plan action list.

Facilities- has not met.

Board Action Items:

Kraus presented the revised Borrowing Policy. There was board discussion and questions on the new policy.

Shepard called for a motion to approve the FFL revised Borrowing Policy with the addition of "3 or more lost or unpaid items" to the fines explanation:

Stone(M); Berg (S); unanimous approval

Adjournment:

Shepard called for a motion to adjourn. 6:15 PM:

Whipps (M); Stone (S); unanimous approval

Respectfully submitted:

Laurel Flanagan- Operations & Facilities Manager